

BIRCH HOLLOW ESTATES

Fall 2021

BOARD MEETINGS:

(All meetings are held at the Clubhouse, 145 Jay Road)

Board meetings are held on the second Wednesday of the month at the Clubhouse at 6:30 pm. Fifteen minutes prior to the start of the meeting is set aside for questions and comments from the community.

Note from the Board of Directors:

- In the past there have been times when Association members have given or lent their badges to members who are not in good standing, although each of us has the right to invite whomever we wish to come to the pool. It just seems to be unfair to those of us who abide by the Covenants and remain in good standing.
- We pay our Assessments so that our community can pay its bills and continue to upgrade our facilities and in turn, keep our property values.
- Please remember that dues letters are sent out in the beginning of January. If you do not receive one, please call the clubhouse to verify your mailing information.

- The current board of directors has voted to increase the number of board director seats to the maximum of 9 seats. We will be hosting a meet & greet of all of the candidates that has already expressed interest on November 7, 2021 at 2pm at the clubhouse.

Reminder...November 7th is Daylight Savings Time. This will give all of the candidates the opportunity to introduce themselves to the community. We ask the candidates, join the current board at 1:30pm that day for a brief question and answer session prior to the meet & greet meeting from 2pm-3pm.

- Voting will take place at the Annual Meeting will be December 12, 2021 at 2pm at the Clubhouse. If you are unable to attend the Annual Meeting, please submit your proxy vote by mail, or hand deliver to the office during business hours prior to the December Meeting.
- *If you have not already paid your assessments for 2021 please contact the office ASAP 570-420-7535. Residents that are not in good standing are not eligible to vote, run for board director, or use the community facilities.*

BUILDING AND GROUNDS

As of this month we still need a head of the Maintenance Committee and volunteers. Please contact Justin Clarke @ 570-420-7535 if you are interested in helping. Having volunteers offsets costs of having to hire outside contractors.

Our community is in need of a cleaning service or person for the clubhouse. From Memorial Day through Labor Day, cleaning is weekly. From Labor Day through Memorial Day, cleaning is monthly, and following clubhouse rentals, if needed. If interested, please contact the office 570-420-7535.

ALL COMMITTEES ARE IN NEED OF VOLUNTEERS!!!!!!

Thank you to our COMMITTEE Chairs!

Recreation: Jessica Zicker, due to the scope of Recreational Events, volunteers are needed! This committee is supported by volunteer funding and is in need of Volunteers.

- Our Recreation Committee will be having a Halloween Trunk or Treat Event on October 30, 2021 at 2pm at the Clubhouse. There will also be refreshments, games, and prizes to follow. We are in need of volunteer trunks for the day of the event from 2-3:30pm. There will be prizes for best trunk and best costume. Please RSVP to Jessica, kjj2001@ptd.net, if you would be interested.
- Look for upcoming Events on our Website and Facebook page! Please contact Justin at BHEHOA2021@outlook.com or 570-420-7535 if interested in **VOLUNTEERING!**

Covenants: This Committee is responsible for the properties to be in accordance with our Protective Covenants

Managing Agent: Justin Clarke 570-420-7535

Contact for all inquiries and notifications: BHEHOA2021@outlook.com

Office Hours: Monday, Wednesday and Friday 3PM -5PM

Saturdays 12PM-3PM Hours are available by appointment

Website: www.birchhollowstates.net

PLEASE MAKE SURE TO CHECK OUR WEBSITE FOR NEWS AND EVENTS!!

If you haven't signed up to be on our E-Mail list and wish to do so, please send an email with your contact information to BHEHOA2021@outlook.com

BHE Board of Directors

President – Duane Remish Vice President – Joy Rungo

Treasurer – Jessica Zicker Secretary – Katie Costa

Board Director – Brenda Kenney

APPROVED 2022 OPERATING BUDGET

Accountant:	\$2000
Administration:	\$2500
Capital Improvements:	\$5000
Electricity:	\$4500
Insurance/Workers Comp:	\$9000
IRS:	\$0
Legal/Court Fees:	\$1000
Maintenance/Repairs:	\$14,755
Payroll/Payroll Taxes:	\$44,000
Pool Operations:	\$6000
Postage:	\$1000
Propane:	\$5500
Replacement Reserve:	\$12,000
Telephone:	\$1600
Total:	\$108,855

2022 Assessments

Assessments per Lot: \$295.00

369 lots x \$295 = \$108,855

Respectfully Submitted By, BHEPOA Treasurer
Jessica Zicker