

# BIRCH HOLLOW ESTATES



P.O. BOX 96 Effort, PA 18330 Phone number: 570.420.7535

Website address: [birchhollowestates.com](http://birchhollowestates.com)

Spring 2022

## BHE POA Board Meetings

All meetings are held at the clubhouse on Jay Road

March 9, 2022 at 6:30pm

April 13, 2022 at 6:30pm

**ANNUAL BOARD MEETING MARCH 27, 2022 at  
1pm**

## President's Letter

Dear Neighbors,

I hope this letter finds you and your family well. My name is Katie Costa and as the new President of the Birch Hollow Estates POA it is an honor to be able to serve you, the members of Birch Hollow. I want to see the neighborhood thrive, unite, and be a vibrant community. I hope to stay true to the history and character that has made Birch Hollow a wonderful place to raise a family or spoil your grandchildren. I would like to start out this new year with a vision of what we can accomplish in 2022 as an association and a community. There are serious obligations and responsibilities that the association must accomplish to maintain successful functionality. My hope for myself, and those on this journey with me, is to achieve that for you. I want to thank the prior board for their service. Being a member of the board is a voluntary position and it often comes with criticism, thankless hours, undue stress, and very little gratitude. We all understand and recognize that getting community involvement can be challenging. We all have busy lives and possibly volunteer elsewhere. Being able to serve the community you live in, however, can be a satisfying endeavor. With that being said, we as a community will always welcome the help and contributions our membership can offer. Birch Hollow has many ways to volunteer depending upon your interests and experience. We have a Recreation Committee, a Maintenance Committee, a Nominating Committee, and a Covenants Committee.

My vision is for all of us as members of Birch Hollow Estates to work together in 2022 to make our community the best it can be. Be it by keeping our properties and homes in great shape, or by volunteering and participating with what time you may have. In the future, you are encouraged to attend the Board meetings every month to stay informed. These meetings will be posted on our website. The schedule stands right now as

every month, on the second Wednesday at 6:30pm. Moving forward, this board's intention is to not only be the most transparent organization, but also set the best practices on how to conduct the member's business.

For me and my family, Birch Hollow has been home for 15 years. For others, just a matter of months. No matter when you purchased your home you became obligated to join the property owner's association and pay an annual assessment for the upkeep of common areas and structures including the pool. Every POA has a Board of Directors that helps ensure that your community looks its best and functions smoothly. We will work together for the 2022 calendar year to unite and inform the members of this association and take care of business. My top priorities as President will be working with the Managing Agent to ensure collection of assessments and maintaining BHE's financial stability, to have the pool facilities at optimum performance for a great summer season, transparent communication not only amongst those on the board, but with the community as well, and for all of us to work together as a team for the pure benefit of our community. Thank you for the opportunity once again to serve the association. I look forward to seeing you at the monthly meetings.

Sincerely,

Katie Costa, BHEPOA President

# UPCOMING EVENTS



- ❖ March 13-Daylight Savings
- ❖ March 13- Kids Candy Bingo 2:00pm
- ❖ March 27- Annual Meeting 1:00pm
- ❖ April 10- Easter Party- 1:00pm
- ❖ April 23-BHE Clean Up Day: Clubhouse and Grounds-Start time 9:00am
- ❖ May 14- Family Karaoke Night
- ❖ May 28- Pool Opening
- ❖ May 30- Memorial Day

## POOL OPENING 2022

The BHE Pool will be opening Memorial Day weekend on Saturday, May 28, 2022, at 12:30pm until 7:30pm. It will be open only on weekends until school is out for summer break. Normal hours of operation are daily 12:30-7:30. Please come down to update your pool badges. Reminder! Your pool badges are always required while using the pool facilities. Thank you.

### REMINDERS from your COVENANTS COMMITTEE

- Trash cans may not be left out on the road all week between trash pickups. Bring them in.
- Cars may not be parked along the road or on the first 15 feet in front of properties.
- If you are considering any tree removal or construction on your property, approval from the Association is required PRIOR to work being done.

THANK YOU!

# HELP WANTED

**Cleaning Person:** duties include recreation room, bathrooms, kitchen, windows. Summer season: weekly Memorial Day thru Labor Day, Pre and Post season as needed.

**Pool Manager:** candidate must be over the age of 18 with experience in supervision of all aspects of pool management, period of employment would be mid-April to mid-September

**Lifeguards:** Must be 15 years of age or older with working papers, be Red Cross Lifeguard pool certified, CPR certified, and available 7 days a week [www.redcross.org](http://www.redcross.org)

If interested, please contact Justin Clarke at BHE Office 570.420.7535 or at [BHEHOA2021@outlook.com](mailto:BHEHOA2021@outlook.com)



### OFFICE INFO



For any information or questions regarding Birch Hollow Estates please contact:

Managing Agent – Justin Clarke at our office number 570-420-7535 or via email [BHEHOA2021@outlook.com](mailto:BHEHOA2021@outlook.com)

Office Hours M-W-F 3:00pm-5:00pm  
Saturday 12:00pm-3:00pm or by appointment

### CLUBHOUSE RENTAL

If you are a property owner in good standing and would like to rent out the BHE Clubhouse from September – May please pick up a rental application and agreement at our Managing Agent's office. The cost of renting is \$100 with a security/cleaning deposit of \$100. The duration of the event is limited to 4 hours with an additional one hour set up and one hour clean up allowing a total of six hours. Please contact Justin Clarke, Managing Agent for any additional information at 570-420-7535 or [BHEHOA2021@outlook.com](mailto:BHEHOA2021@outlook.com)

# Volunteers Needed

**Nominating Committee:** shall make nominations for election to the Board of Directors

**Recreation Committee:** be a part of planning events and fun activities for our community

**Maintenance and Grounds Committee:** community volunteers help offset costs of small jobs around the clubhouse and grounds

**Covenants Committee:** acts in accordance with the provisions, by laws, and resolutions of the Board and be the hearing tribunal of the Association



# ATTENTION!

Spring is in the air. That means warm weather, which means children, pets, and residents will be out taking walks and riding bikes. Our community speed limit is 25MPH. Please **SLOW DOWN** and **BE SAFE**.

## Signs of Spring

Seeing Robin Redbreast and yellow flowers on Forsythia in our community are signs that Spring has arrived. Another sign is the appearance of fawns (baby deer) with their white spots around your home. You may spot one or two fawns bedding down around your property for hours at a time, with no obvious sign of adult deer around. Don't be alarmed. This is normal. Resist the urge to feed or touch these babies. Observe and enjoy them from a distance, preferably from inside your home. If the fawn is in the same spot for over 24 hours or wandering around crying with no adult deer around this may be a sign of a fawn in distress.

## Don't Feed the Bears



Bear cubs in our community are also common. There are two top rules when it comes to all bears regardless of their age:

- (1) Do Not Approach
- (2) Do not Feed

There have been cases of people attempting to get close-up footage of bears with their cell phones. This may violate both rules in one shot.

### Don't Feed the Bears!

Most of us understand this. For the cubs in your den, your children...make sure to explain these two rules and explain that forgetting these rules may endanger both the animals and themselves. Also be mindful of any pets enjoying their yards, especially your dogs. Bears tend to avoid dogs, but your dog may find themselves between a mother and her cubs.

If you encounter any wildlife in distress, please call the Pocono Wildlife Rehabilitation and Education Center for guidance.

**Pocono Wildlife Rehabilitation and Education Center**  
1161 Cherry Drive  
Stroudsburg, PA 18360  
Telephone [\(570\) 402-0223](tel:5704020223)

**Hector Ramirez**  
Wildlife Rescue Volunteer and Neighbor



# BIRCH HOLLOW ESTATES BOARD OF DIRECTORS 2022

(YEAR IN PARENTHESIS DENOTES DATE TERM END)

- PRESIDENT - KATIE COSTA - LITTLESTARUR@GMAIL.COM (2023)
- VICE PRESIDENT - JOY RUNGO - JRUNGO7145@AOL.COM (2023)
- TREASURER - JESSICA ZICKER - JESS.ZICKER@AOL.COM (2023)
- ASST. TREASURER - VINCENT RODRIGUEZ - SHIELD8193@YAHOO.COM (2022)
- SECRETARY - LISA CLARKE - LISACLARKE2347@GMAIL.COM (2024)
- DIRECTOR - TREVOR BURNS - TBURNSCONSTRUCTION@GMAIL.COM (2022)
- DIRECTOR - BRENDA KENNEY - BRE410@PTD.NET (2023)
- DIRECTOR - MARYELLEN REVANS - MEREVANS56@GMAIL.COM (2024)

# Memorial Day

*Memorial Day, formerly Decoration Day, in the United States, holiday (last Monday in May) honoring those who have died in the nation's wars. It originated during the American Civil War when citizens placed flowers on the graves of those who had been killed in battle.*

*"Our flag does not fly because the wind moves it. it flies with the last breath of each soldier who died protecting it."*

- Unknown

