

Minutes from BHE POA Board Meeting
January 10, 2024

1. **Call to Order** – Meeting was called to order by Acting President Vincent Rodriguez at 7:36 pm. Also in attendance were Board members Dianne Zimmerman, Derek Toogood, Jim Mannello, Jessica Zicker, and outgoing president Mary Ellen Revans. Lisa Clarke participated via open phone call. There were also 10 community members in attendance.

2. **Community input**- There was no community input at this time

3. **President's Announcements** – Vincent thanked outgoing President MaryEllen for her service, then introduced the new Board members to the audience: himself, Jessica, Dianne, Derek, Lisa, and Jim.

4. **Election of Officers** -

A- Jessica nominated Vincent for President. Vincent accepted the nomination. Vote: **All in Favor**

B- Vincent nominated Lisa for Vice President. Lisa accepted the nomination. Vote: **All in Favor**

C- Vincent nominated Jessica for Treasurer. Jessica accepted the nomination. Vote: **All in Favor**

D- Vincent nominated Jim for Secretary. Jim accepted the nomination. Vote: **All in Favor**

5. **Committee Reports**-

Secretary- Lisa reported that approval of minutes of Executive meeting of December 18, 2023 were approved via email, and approval of minutes of Board meeting of December 13, 2023 were approved via email, and posted onto the BHE website.

Treasurer- Jessica reported several check approvals, and reported a checking account balance of \$44,436.05 as of January 9, 2024. Checks paid: Strand Pool \$8.22, Postage \$264, Blue Ridge \$92.64, PPL \$128. 16 lots have paid for 2024 as of 1/9/24

Welcoming Committee- It was announced that Dianne would chair the committee and work with welcoming new residents to the community.

Recreation Committee – It was announced that Jessica would chair the committee and she announced plans to have a St. Patrick's Day dinner at the clubhouse in March. More details will be provided as they become clear.

Covenants Committee – Chair Jessica provided the board members a list of property owners who were cited for breaking the by-laws of the community.

Maintenance Committee – It was announced that Derek would chair the committee. There was a short discussion about the possibility of having a rail installed to help people get into and out of the pool.

6. **Motion**- Jessica made a motion to accept all the committee reports, and Vincent seconded.

Vote: **All in Favor**

7. **Old Business**- Vincent made the following announcements:

- Playground will be reopened once the snow clears
- HOA assessments have been mailed and payments are due by 2/15/2024
- No cash payments are permitted. Only checks, money orders, or PayPal. If PayPal is used, it will incur an additional 3.9% fee.
- There is a new late fee schedule- 7% (\$25) if paid after March 15, and 14% (\$49) if paid after April 15

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