

Minutes from BHEPOA Board Meeting February 21, 2024

1. **Call to Order-** Meeting was called to order by Vice President Lisa Clarke, presiding in the absence of President Vincent Rodriguez, at 7:33 pm. Also in attendance were board members Jessica Zicker, treasurer, Jim Mannello secretary, Directors Bobbi Hayes and Dianne Zimmerman, and Office Manager Mary Ellen Revans. Director Derrick Toogood arrived shortly after the start of the meeting. There were two community members also in attendance.

2. **Community Input-** Community member Brenda asked about the schedule of the installation of the AED unit for the pool area. Jessica answered that the paperwork was in process and that we were still hopeful that installation would be this spring, before the pool opened. Brenda also asked about the posting of the minutes from January meeting on the website, and when the playground equipment and tables would be set up. Jim replied that minutes had not been posted because he had not received approval from all Board members yet. He said he would expedite that process. Jessica said that the tables would be moved and the playground cleaned up as soon as snow cleared and weather permits.

Community member Frank asked about the feasibility of renting the clubhouse during summer months so as to raise money for the POA. There were discussions back and forth between Jessica, Jim, Lisa, Bobbie and Frank about the pros and cons of the idea. Lisa told Frank that the Board will take up the matter and report on it when it reaches a decision.

3. **Reports of Officers, Directors, and Committees**

A. Secretary's report- Jim reported on posting of the minutes of general meeting and of Executive Meetings. Community member Brenda asked if executive meetings should be posted or announced to the community. She was told the directors would discuss the issue.

B. Treasurers Report- Jess reported the following checks written: PPL \$128, ABE \$79, Payroll \$423.40, D. Toogood reimbursement \$24.37, V. Rodriguez reimbursement \$10.59, ABE \$76, USA \$53, Payroll \$489.86, BRCTV \$93.46, Quill \$96.44, Acct. \$330, Kenney refund of rental \$150, Payroll \$519.54, USA \$348.94, ABE \$79, State Farm workmans comp \$992.

Jess also reported on collection of dues: 116 lots of 369 uncollected for 2024, 32 uncollected for 2023, 14 uncollected for 2022, 11 uncollected for 2021, 7 uncollected for 2020, 7 uncollected for 2019, 6 uncollected for 2018, 3 uncollected for 2017.

C. Welcoming Committee – Dianne reported that she, Joy Rungo, Brenda Kenny, and Mary Ellen Revans are planning to visit any new members to the community and offer them a BHE coffee mug and an information packet for Monroe County.

D. Recreation Committee- Dianne reported that the Senior group is meeting every other Wednesday from 11 am to 1 pm in the clubhouse. All seniors are welcome. She also reported that a community member who teaches pickleball has offered to help once the pickleball season starts up.

E. Maintenance Committee- Derrick Toogood reported that quotes for the pool roof and the needed electrical work are in and hopefully work will be started soon.

4. **New Business-** Lisa reported that the Annual Meeting is set for March 3. She also reported that the Spring newsletter is currently being worked on, and that there will be a Spring Clubhouse Cleanup on April 20 at 9 am. The board will publicize this event and hope to get community help.

5. **Adjournment:** Lisa adjourned the meeting at 8:03 pm.

Minutes submitted by Jim Mannello, Secretary

